

# SHAKESPEARE & COMPANY

## 2020 GROUP SALES PURCHASE AGREEMENT FORM



GROUP _____		CONTACT NAME _____		
ADDRESS _____		CITY _____	STATE _____	ZIP _____
PHONE _____	CELL _____	EMAIL _____		
PERFORMANCE _____		DATE _____	TIME _____	
THEATRE _____				
NUMBER OF PAID TICKETS _____	\$ _____ COST PER TICKET	\$ _____ TOTAL COST	\$ _____ 50% DEPOSIT	
NUMBER OF COMPLIMENTARY TICKETS _____	TOTAL NUMBER OF TICKETS _____	\$ _____ FINAL PAYMENT (DUE 3 WEEKS BEFORE SHOW)		
ADD <input type="checkbox"/> TALKBACK <input type="checkbox"/> TOUR <b>DUE DATE:</b> _____				

### PAYMENT (50% deposit due upon booking.\*)

Payment must be received 3 weeks prior to performance date. All tickets will be held at the box office and must be picked up no later than 30 minutes prior to the performance. Please allow adequate travel time as performances begin promptly. **For further information, or to charge tickets by phone, please email or call Elizabeth Aspenlieder at (413) 637-1199 x110 or groups@shakespeare.org.**

- PAY BY CHECK:** SHAKESPEARE & COMPANY, 70 KEMBLE STREET, LENOX, MA 01240 ATTN: GROUPTOURS
- PAY BY CREDIT CARD:**

NAME ON CARD _____		
CREDIT CARD NUMBER _____	EXP. DATE _____	SECURITY CODE _____

- FAX PURCHASE AGREEMENT TO:** (413) 637-4274
- EMAIL PURCHASE AGREEMENT TO:** GROUPS@SHAKESPEARE.ORG

\$ _____ TOTAL AMOUNT	\$ _____ 50% DEPOSIT	\$ _____ FINAL AMOUNT DUE
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I have read, understand, and agree to all terms set forth in this contract.

SIGNATURE _____	DATE _____
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\*A **50% non-refundable deposit is required when placing order.** Tickets are held upon receipt of non-refundable deposit. Any reductions of group sales ticket order must be received prior to receipt of remaining balance. Additions to the original group sales ticket order will be accepted up to the date of the performance, subject to seat availability.

**NOTE:** Groups of 10 or more receive 20% off regular ticket pricing. If your group number drops below 10 before final payment is received, the discount ticket price is void.

**VISIT SHAKESPEARE.ORG/GROUPS**  
CONTACT: **GROUPS@SHAKESPEARE.ORG**